



## ACCOMMODATION FORM

Tel 0117 907 9950

Web [www.emmaushouse.org.uk](http://www.emmaushouse.org.uk)

Email [administration@emmaushouse.org.uk](mailto:administration@emmaushouse.org.uk)

Please complete shaded areas

Name	
Address	
Postcode	
Tel/Mobile	
Email	

<b>DATE(S) REQUIRED</b>			
From		To	
Estimated Arrival Time		<b>CHECK-IN: 9.00 pm latest</b> <b>If your arrival is delayed please telephone 07815 799439</b> <b>CHECK-OUT: after breakfast on day of departure</b>	

ROOM RATES PER NIGHT (Please tick requirements as applicable)								
Room Type	Bed & Breakfast*		Bed, Breakfast & Light Supper**		Room Only		Number of rooms required	TOTAL £
Single with en-suite shower	£45		£53		£40			
Single standard	£40		£48		£35			
Twin with en-suite shower	£70		£86		£60			
Twin standard	£60		£76		£50			
			Meat eater? Vegetarian?					

\*Continental style breakfast served from 8.00-8.30 am

\*\*Light supper normally served at 6.30 pm; during quiet periods cold supper may be left on a self-service basis

Please send this form with 50% deposit, or supply details for invoicing, to:

**Emmaus House, Clifton Hill, Clifton, Bristol, UK, BS8 1BN**

Email: [administration@emmaushouse.org.uk](mailto:administration@emmaushouse.org.uk)

PAYMENT: Debit/\*Credit Card (\*£2 surcharge) OR  
Cheque payable to 'Emmaus House' OR Bank Transfer - please contact us for details

**WE RESERVE THE RIGHT TO ALTER PRICES WITHOUT PRIOR NOTICE**

*Terms and Conditions.../*

## TERMS AND CONDITIONS

### **PLEASE NOTE: RECEIPT OF YOUR COMPLETED BOOKING FORM CONSTITUTES CONFIRMATION OF BOOKING**

PROVISIONAL BOOKINGS WILL BE HELD FOR 7 DAYS

DEPOSITS ARE NON-REFUNDABLE

BOOKINGS MAY BE TRANSFERRED AT THE DISCRETION OF EMMAUS HOUSE

(Payment Methods: Cash/Cheque to 'Emmaus House'/Debit Card/\*Credit Card \*£2 surcharge)

#### Group Accommodation Bookings:

50% deposit of the total accommodation charge is payable on booking. The remaining charges will be invoiced after the event.

#### Course/Retreat Bookings:

50% deposit per person per course/retreat is payable on booking and the balance due is payable one month in advance.

#### Individual Accommodation Bookings:

50% deposit of the total accommodation charge is payable on booking.

#### MBTI® Professional Training Accommodation Bookings:

Full payment is payable on booking or on receipt of invoice.

IN THE EVENT OF CANCELLATION BY THE CUSTOMER, 50% OF THE TOTAL PAYMENT WILL BE REFUNDED. IF LESS THAN 48 HOURS' NOTICE IS GIVEN, THE FULL AMOUNT WILL BE FORFEITED.

#### Group Bookings:

50% deposit of the total room hire charge is payable on booking. The remaining charges will be invoiced after the event. IN THE EVENT OF CANCELLATION BY THE CLIENT WITH LESS THAN 7 DAYS' NOTICE, THE FULL AMOUNT WILL BE CHARGED.

#### Restaurant Bookings:

THE TOTAL NUMBER OF COVERS BOOKED WILL BE CHARGED, UNLESS CHANGES ARE NOTIFIED BY THE CUSTOMER WITH A MINIMUM OF 24 HOURS' NOTICE.

IN THE EVENT OF CANCELLATION BY EMMAUS HOUSE ALL RELEVANT MONIES PAID TO US WILL BE REFUNDED.

**EMMAUS HOUSE STAFF ARE AVAILABLE DURING OFFICE HOURS (NORMALLY 9.00 AM - 4.00 PM MONDAY-FRIDAY). OUTSIDE OF THESE HOURS, A STAFF MEMBER IS ON HAND TO AID CUSTOMERS.**

**WE ENDEAVOUR TO PROVIDE TECHNICAL ASSISTANCE WHERE POSSIBLE, BUT PLEASE NOTE THERE ARE NO TRAINED IT STAFF ON THE PREMISES.**